

## Annual Governance Statement

Annual Governance Statement for the Local Governing Body of Mattishall Primary School  
October 2024

### School Vision/Mission Statement/Aims

#### OUR VISION:

***‘Working together, learning together, achieving together’***

#### AIMS AND ETHOS:

At Mattishall Primary School we value the whole child and balance their academic needs with their social, emotional and personal development. We nurture children to have active, inquisitive and creative minds.

We help them by:

- providing a high-quality curriculum with a clear pedagogical approach
- developing empathy, confidence and resilience
- recognising what equality, diversity and tolerance means
- equipping them with ‘life skills’ and behaviours for learning
- encouraging individuality
- having high expectations and celebrating success and achievement
- raising aspirations for the present and future
- providing a stimulating environment
- promoting a positive partnership with our parents/carers
- developing independent global citizens of the

Our school is a part of Synergy Multi Academy Trust

The vision and Principles of Synergy MAT can be found [here](#)

The Local Governing Body of Mattishall Primary School has a strong focus on its three core strategic functions:

1. Ensuring clarity of vision, ethos and strategic direction;
2. Holding the Headteacher to account for the educational performance of the school and its pupils, and the performance management of staff; and
3. Overseeing the financial performance of the school and making sure its money is well spent.

#### Governance arrangements

#### Membership 2023-24

Governor	Type
Peter Bourne	Parent governor Chair
Tony Chapman	Headteacher
Helen Paterson	Governance Professional
Claire Findlay	Deputy Headteacher
Sam Consterdine	Staff governor
Lucy Greenacre	Parent Governor

Lucy Purvis	Parent governor Vice-Chair
Richard Timm	Parent governor
Jill Wilson	Appointed governor

#### Link Governor roles

Governors take responsibility for specific areas as outlined below. In addition to this all non-teaching governors maintained a role in supporting and reviewing the curriculum development of the school.

Although each governor has a linked role it is expected that all governors will have an awareness of these areas with link governors providing updates at the LGB following meetings with relevant staff and end of year reports:

Governor	Type
Peter Bourne	Chair Safeguarding Finance Curriculum development Headteacher performance appraisal
Sam Consterdine	Website and cyber
Lucy Purvis	Special Educational Needs and Disabilities (SEND) Wellbeing Curriculum Development
Richard Timm	Sports Premium Lifeskills (Relationship, Sex and Health Education) Curriculum Development
Jill Wilson	Pupil Premium Looked After Children (LAC) Governor Development Curriculum Development
Lucy Greenacre	English Curriculum Development

#### Meeting Structure

Each LGB meeting has a set agenda and will cover the headings listed below, the specifics of each heading will differ be adapted for each meeting to ensure a wide variety of elements are covered throughout the course of the academic year:

- Presentation from a subject lead or element of the School Improvement Development Plan.
- Quality of Education (inc curriculum development and pedagogy)
- School improvement and development plan
- Safeguarding
- Pupil support and development
- School performance
- Staff wellbeing and development
- Finance
- Health and Safety
- Governor monitoring activities and development
- Policy review and implementation

	<ul style="list-style-type: none"><li>Information disseminated to and from Synergy MAT</li></ul>																																						
Attendance record of governors	<table><thead><tr><th colspan="2">Individual governor attendance</th></tr><tr><th>Governor</th><th>Per cent</th></tr></thead><tbody><tr><td>Peter Bourne</td><td>100%</td></tr><tr><td>Tony Chapman</td><td>100%</td></tr><tr><td>Sam Consterdine</td><td>67%</td></tr><tr><td>Claire Findlay</td><td>83%</td></tr><tr><td>Helen Paterson</td><td>100%</td></tr><tr><td>Lucy Purvis</td><td>83%</td></tr><tr><td>Richard Timm</td><td>100%</td></tr><tr><td>Jill Wilson</td><td>100%</td></tr><tr><td>Lucy Greenacre</td><td>83%</td></tr></tbody></table> <table><thead><tr><th colspan="2">Percentage of governors attending LGBs</th></tr><tr><th>Date</th><th>Attendance</th></tr></thead><tbody><tr><td>26/09/23</td><td>100%</td></tr><tr><td>21/11/23</td><td>88%</td></tr><tr><td>30/01/24</td><td>88%</td></tr><tr><td>19/03/24</td><td>88%</td></tr><tr><td>21/05/24</td><td>88%</td></tr><tr><td>16/07/24</td><td>88%</td></tr></tbody></table> <p>Attendance to meetings has been very good throughout the year. All six of the planned meetings have taken place in person at the school.</p> <p>Lucy Purvis ended her membership of the Governing Board in July 2024. We thank Lucy for her commitment and dedication in supporting the school especially in the area of SEND provision for which she was a great advocate.</p> <p>In addition to the above the attendance data for governors will be available on the school website.</p>	Individual governor attendance		Governor	Per cent	Peter Bourne	100%	Tony Chapman	100%	Sam Consterdine	67%	Claire Findlay	83%	Helen Paterson	100%	Lucy Purvis	83%	Richard Timm	100%	Jill Wilson	100%	Lucy Greenacre	83%	Percentage of governors attending LGBs		Date	Attendance	26/09/23	100%	21/11/23	88%	30/01/24	88%	19/03/24	88%	21/05/24	88%	16/07/24	88%
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The work that we have done	<p><u>Strategic development</u></p> <p>With the introduction of a new curriculum for various subjects during the previous year, this year’s focus has been on monitoring how these continue to develop to meet the needs of the pupils and school, as well as reviewing impacts and outcomes. We have worked with Synergy Trust and educational experts to support the school team in preparation for an OFSTED visit that took place in May. Over the last two years the school team have worked exceptionally hard to successfully implement a programme of change to meet the required outcomes of the previous OFSTED visit. This was recognised by the inspectors in their report, in addition to maintaining the positive elements previously recorded. The school received a well-deserved GOOD rating following two days of intense scrutiny.</p> <p><u>Finance</u></p> <p>Finances continued to be scrutinised throughout the year with support from the Synergy MAT finance team. There continued to be support for the development of the curriculum, but, as with all public services, the school has had to find significant savings to continue to operate within the confines of the school budget. This led to a number of challenging discussions during financial performance reviews to manage the budget while maintaining the provision of a quality educational service. On a more positive note, the Board recognised the work completed by the school and Synergy MAT to apply for a number of grants and were successful in obtaining section 106 grants following the new house building. Spending of these grants is restricted to increasing school capacity projects and as such the school were authorised to spend the grant on replacing the outdated toilets and repairs to the rendering.</p>																																						

	<p><u>School performance, quality of education and curriculum</u></p> <p>As noted above the school performance and quality of education was a key area of focus. To support this teaching staff delivered presentations to the Board on curriculum developments. Governors had the opportunity to see this in practice during visits to the school where they could observe, discuss with staff and talk to pupils to better understand the impact of the developments. The Board also received reports from Senior Leaders in the MAT and educational professionals who completed reviews with the staff. This provided reassurance that the curriculum being provided was broad and balanced, of high quality and met the needs of the school and local community. This was also recognised by OFSTED during the assessment in May.</p> <p>The school has worked to develop the provision of extra-curricular and curriculum enrichment activities, an area highlighted in the survey of parents/carers. The Board recognised that the school has a good process to manage these and regularly engages with parents/carers to review feasibility.</p> <p><u>Safeguarding</u></p> <p>Safeguarding continued to be reviewed and assessed throughout the academic year both internally and through the use of external assessments. Safeguarding remains a positive and strong area of the school, with well-established processes in place which are supported through the schools Life Skills curriculum. Safeguarding is a standing fixture in board meetings with reports received from Senior Leaders on trends and safeguarding developments.</p>
<b>Future plans for the Local Governing Body</b>	<p>In the coming year the board plan to:</p> <ul style="list-style-type: none"> <li>• Support the school with the continual development of the curriculum areas and maintain a high quality of education</li> <li>• Continue to focus on the development and improvement of the school through the school improvement and development plan.</li> <li>• Working with the school and Synergy MAT to review financial performance while maintaining a high quality educational service</li> <li>• Improve visibility of the LGB and feedback opportunities for key stakeholders including parent/pupil voice.</li> <li>• Increase the size of the board to improve monitoring and holding senior leaders to account</li> <li>• Develop governor skills through improved training opportunities especially with curriculum monitoring and data assessment.</li> <li>• Encouraging and fostering positive links and engagement between the school on community groups</li> </ul>
<b>How you can contact the Governing Body</b>	<p>We always welcome suggestions, feedback and ideas from parents. Please contact the Chair of Governors via the school office.</p> <p>You can see the full list of governors; their attendance at meetings; And details of how to obtain a copy of minutes of Local Governing Body meetings, on the Governors' page of the school website.</p>