

Annual Governance Statement

Annual Governance Statement for the Local Governing Body of Mattishall Primary School
September 2023

School Vision/Mission Statement/Aims

OUR VISION:

‘Working together, learning together, achieving together’

AIMS AND ETHOS:

At Mattishall Primary School we value the whole child and balance their academic needs with their social, emotional and personal development. We nurture children to have active, inquisitive and creative minds.

We help them by:

- providing a high-quality curriculum with a clear pedagogical approach
- developing empathy, confidence and resilience
- recognising what equality, diversity and tolerance means
- equipping them with ‘life skills’ and behaviours for learning
- encouraging individuality
- having high expectations and celebrating success and achievement
- raising aspirations for the present and future
- providing a stimulating environment
- promoting a positive partnership with our parents/carers
- developing independent global citizens of the

Our school is a part of Synergy Multi Academy Trust

The vision and Principles of Synergy MAT can be found [here](#)

The Local Governing Body of Mattishall Primary School has a strong focus on its three core strategic functions:

1. Ensuring clarity of vision, ethos and strategic direction;
2. Holding the Headteacher to account for the educational performance of the school and its pupils, and the performance management of staff; and
3. Overseeing the financial performance of the school and making sure its money is well spent.

Governance arrangements

Membership 2022-23

| Governor | Type |
|-----------------|--------------------------|
| Peter Bourne | Parent governor Chair |
| Tony Chapman | Headteacher |
| Helen Paterson | Governance Professional |
| Claire Findlay | Deputy Headteacher |
| Sam Consterdine | Staff governor |
| Helen Paterson | Governance Professional |

| | |
|--------------|-------------------------------|
| Lucy Purvis | Parent governor Vice-Chair |
| Richard Timm | Parent governor |
| Jill Wilson | Appointed governor |

Link Governor roles

Governors take responsibility for specific areas as outlined below. In addition to this all non-teaching governors maintained a role in supporting and reviewing the curriculum development of the school.

Although each governor has a linked role it is expected that all governors will have an awareness of these areas with link governors providing updates at the LGB following meetings with relevant staff and end of year reports:

| Governor | Type |
|-----------------|--|
| Peter Bourne | Chair Safeguarding Finance English Headteacher performance appraisal |
| Sam Consterdine | Website and cyber |
| Lucy Purvis | Special Educational Needs and Disabilities (SEND) Wellbeing Phonics |
| Richard Timm | Sports Premium Life Skills (Relationship, Sex and Health Education) |
| Jill Wilson | Pupil Premium Looked After Children (LAC) Governor Development |

Meeting Structure

Each LGB meeting has a set agenda and will cover the headings listed below, the specifics of each heading will differ be adapted for each meeting to ensure a wide variety of elements are covered throughout the course of the academic year:

- Presentation from a subject lead or element of the School Improvement Development Plan.
- Quality of Education (inc curriculum development and pedagogy)
- School improvement and development plan
- Safeguarding
- Pupil support and development
- School performance
- Staff wellbeing and development
- Finance
- Health and Safety
- Governor monitoring activities and development
- Policy review and implementation
- Information disseminated to and from Synergy MAT

Attendance record of governors

| Individual governor attendance | |
|--------------------------------|----------|
| Governor | Per cent |
| Peter Bourne | 100% |
| Tony Chapman | 100% |
| Sam Consterdine | 100% |
| Claire Findlay | 83% |
| Helen Paterson | 100% |
| Lucy Purvis | 100% |
| Richard Timm | 100% |
| Jill Wilson | 67% |

| Percentage of governors attending LGBs | |
|--|------------|
| Date | Attendance |
| 27/09/22 | 100% |
| 22/11/22 | 100% |
| 31/01/23 | 100% |
| 28/03/23 | 100% |
| 23/05/23 | 87% |
| 19/07/21 | 75% |

Attendance to meetings has been very good throughout the year. All six of the planned meetings have taken place in person at the school.

In addition to the above the attendance data for governors will be available on the school website.

The work that we have done

Strategic development

The primary focus this year has been to ensure that the provision of education maintains a high standard. To this end the school has introduced a number of new curriculum frameworks including those for science, history and geography under the Cornerstones platform; while continuing to imbed new curriculums introduced during the previous academic year including Read Write Inc for phonics and Literacy Tree within English. The board have received regular updates and inputs from teachers to outline implementation, progress and impact, and we were impressed with the level of planning, preparation and commitment of all the teachers to achieve this.

Finance

Finances continued to be scrutinised throughout the year with support from the Synergy MAT finance team. As noted above the focus on quality of education has resulted in an investment in teaching resources, training and subject curriculum. This investment has meant that some difficult decisions have had to be made to remain within the confines of the schools budget. Where possible additional funding opportunities have been obtained to support training and the ongoing maintenance of the school and ground.

School performance, quality of education and curriculum

Formal testing and teacher lead assessments has enabled the school to provide more data to demonstrate how positive outcomes are being met and identify areas of development. The outcomes from tests and assessments since the pandemic has enabled a baseline of information and data to be obtained which has been used to monitor and measure ongoing progress. Outcomes for 2022/23 are available via the school website.

Safeguarding

Safeguarding has been reviewed a number of times throughout the academic year both internally and externally, and remains a positive and strong area of the school. Robust processes have been put in place which are supported through the schools Life Skills curriculum. The

| | |
|--|---|
| | atmosphere of the school continues to be healthy, calm and supportive. |
| Future plans for the Local Governing Body | <p>In the coming year the board plan to:</p> <ul style="list-style-type: none"> • Support the school with the continual development of the curriculum areas and maintain a high quality of education • Continue to focus on the development and improvement of the school through the school improvement and development plan. • Supporting the school and seeking improvement in extra-curricular opportunities for all pupils • Improve visibility of the LGB and feedback opportunities for key stakeholders including parent/pupil voice. • Increase the size of the board to improve monitoring and holding senior leaders to account • Develop governor skills through improved training opportunities especially with curriculum monitoring and data assessment. |
| How you can contact the Governing Body | <p>We always welcome suggestions, feedback and ideas from parents. Please contact the Chair of Governors via the school office.</p> <p>You can see the full list of governors; their attendance at meetings; And details of how to obtain a copy of minutes of Local Governing Body meetings, on the Governors' page of the school website.</p> |